

## NOTICE - VOTING BY ABSENTEE BALLOT

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 10 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. Proof of identification must be provided before an absentee ballot may be issued.

### **You must make a request for an absentee ballot in writing.**

Contact your municipal clerk and request that an application for an absentee ballot be sent to you for the primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application for an absentee ballot by mail, email or in person.

### **Making application to receive an absentee ballot by mail**

**The deadline for making application to receive an absentee ballot by mail is:** 5 pm on, Thursday, August 9, 2018.

*Note: Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.*

### **Voting an absentee ballot in person**

You may also request and vote an absentee ballot in the clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person.

| <i>Municipality</i>   | <i>Clerk</i>    | <i>Phone</i>                        | <i>Location</i>                         | <i>Hours</i>              |
|-----------------------|-----------------|-------------------------------------|---|---------------------------|
| City of Fort Atkinson | Michelle Ebbert | 920 563-7760                        | 101 N. Main Street<br>Fort Atkinson     | Mon – Fri 8 am – 5 pm     |
| City of Jefferson     | Mary Kuehl      | 920 674-7700                        | 317 S. Main Street<br>Jefferson         | Mon – Fri 8 am – 5 pm     |
| Town of Aztalan       | Sandra Marks    | 920 285-6161                        | N5601 Ziebell Road<br>Jefferson         | Hours are by appointment  |
| Town of Hebron        | Kathy Gross     | 262 593-2387<br>must call for appt. | N1986 Frommader Road<br>Fort Atkinson   | Hours are by appointment  |
| Town of Jefferson     | Tina Barnes     | 920 674-5073<br>must call for appt. | 434 County Road Y<br>Jefferson          | Hours are by appointment  |
| Town of Koshkonong    | Kim Cheney      | 920 563-4510                        | W5609 Star School Road<br>Fort Atkinson | M, W, Th 11 am – 4 pm     |
| Town of Oakland       | Veronica Heenan | 608 423-9635                        | N4450 County Road A<br>Cambridge        | Mon – Thur 8 am – 4:30 pm |
| Town of Palmyra       | William May     | 262 495-2049<br>must call for appt. | W1125 State Hghwy 106<br>Palmyra        | Hours are by appointment  |
| Town of Sullivan      | Dawn Lynn       | 262 593-8383<br>must call for appt. | N3866 West Street<br>Sullivan           | Hours are by appointment  |
| Town of Sumner        | Glendan Rewoldt | 608 884-7925<br>must call for appt. | N1525 Church Street<br>Edgerton         | Hours are by appointment  |

**The first day to vote an absentee ballot in the clerk's office is:** Monday, July 30, 2018 or earlier depending on when ballots become available. Contact your Municipality for ballot availability and office hours.

**The last day to vote an absentee ballot in the clerk's office is:** Friday, August 10, 2018.

No in-person absentee voting may occur on the day before the election.

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on Tuesday, August 14, 2018. Any ballots received after the polls close will not be counted.