

TOWN OF JEFFERSON

PLEASE PRINT

MOVING PERMIT APPLICATION

PERMIT FEE _____

APPLICANT – Owner or Lessee of

Vehicle NAME		
ADDRESS		
CITY	STATE	ZIP
TELEPHONE NUMBER		

OWNER OF LOAD

NAME		
ADDRESS		
CITY	STATE	ZIP

LOAD

Article(s) Transported	Wgt.of Article(s)
Total Weight Vehicle(s) & Load	

PERMIT REQUESTED FOR

<input type="checkbox"/>	Overlength (over 53' long)	<input type="checkbox"/>	Overwidth (over 8'6")
<input type="checkbox"/>	Overheight (over 13'6" High)	<input type="checkbox"/>	Overweight

VEHICLE

Towing Vehicle <input type="checkbox"/> Truck <input type="checkbox"/> Truck-Tractor <input type="checkbox"/> Other _____		Towed Vehicle <input type="checkbox"/> Semi-Trailer <input type="checkbox"/> Full Trailer <input type="checkbox"/> Dollies <input type="checkbox"/> Other _____	
Make	No. Axles	Make	No. Axles
License or Serial #		License or Serial #	
State		State	

SIZE

	Towing Vehicle		Towed Vehicle		Load		Overall Dimension Vehicle(s) & Load	
	Ft.	In.	Ft.	In.	Ft.	In.	Feet	In.
Length								
Width								
Height								

POLICE ESCORT

Requests for police escorts on County Trunk Highways should be made at the Jefferson County Sheriff's Office in Jefferson a minimum of 24 hours prior to any intended move — when the move involves anything at or in excess of the following: 8 Feet- 6 Inches wide and/or 53 Feet long. Charges for police escorts will be determined by the Sheriff's Department.

TRIP INFORMATION		
Route Loaded Trip From (Describe Exactly)	To (Describe Exactly)	Total Miles
Describe route to be taken (Describe Exactly)		
Date of Move	Hours on Road	

INSURANCE	
Company	Address
Policy Number	Expiration Date

ACCEPTANCE OF CONDITIONS

I, the applicant, hereby certify that the statements contained in the application are true and correct, that I have read and understand the conditions on the reverse side of this form, and if granted a permit, I will comply with all terms and conditions which apply.

Signature _____
 Applicant _____ Date _____

Permit Number	Approved for movement on Town Road Trunk Highway Town Road Commissioner By _____ Date _____
Effective Date	
Expiration Date	

SINGLE TRIP PERMIT CONDITIONS TO TRANSPORT NON-DIVISIBLE LOAD
EXCEEDING STATUTORY SIZE AND/OR WEIGHT LIMITS

The following conditions apply to operations under all single trip permits unless an exemption is specifically stated in the permit.

1. Permits are not valid for the transporting of loads or articles which could reasonably be divided in such a manner as to allow transporting of the loads or articles in two or more loads which would not exceed statutory size and weight limits, nor are permits valid for the transporting of more than one article if the vehicle and load exceed statutory weight limits. (This does not prohibit the transporting of necessary blocking for a load, nor the transporting of such necessary blocking on the otherwise empty vehicle to and from the origin or destination of the load, but it does prohibit among other things, the addition of an extra bucket, boom section, etc., to a load being transported under a permit issued for an overweight vehicle and load.)
2. No permit shall be considered to set aside any regulation limiting loads because of local conditions, including bridges and highways posted for load limits, seasonal weight restrictions or under construction.
3. The granting of a permit shall not be considered as a guarantee of the sufficiency of any highway or structure thereon for such transporting.
4. The driver shall carry the approved permit in the vehicle to which it applies and shall have it available for inspection by any police officer or representative of the issuing authority or the authority in charge of the maintenance of the highway being used.
5. Transporting vehicle or vehicles under a permit shall be registered as required by Wisconsin Statutes, and any operational permits required by the Division of Motor Vehicles, Transportation Commission, or other agencies having jurisdiction shall be obtained.
6. The holder of a permit shall not be relieved of compliance with the provisions of the statutes, valid ordinances, rules and regulations of any state agency or subdivision of the state, except to the extent that such statutes, ordinances, rules and regulations are modified by the conditions of the permit.
7. Each permit is good only for a single trip, including the return trip with the permitted load, and may include the movement of the empty vehicle, whether or not oversize or overweight to and from the place of pickup or delivery of the permitted load.
8. A permit issued by the County Highway Department for a movement which is partly on the county highway system and partly on other classes of highways is valid only on county highways. When traveling on a state trunk highway, a State permit must be obtained if over 10 Ft.
9. In applying for and accepting a permit, the permittee agrees to pay any claim for any bodily injury and/or property damage for which he is legally responsible resulting from operations under the permit and to save the state and its subdivisions harmless from any claim which may arise from operations over public highways under the permit.
10. Regardless of whether or not insurance, bond, or deposit as set forth in this subsection is required, the permittee shall be liable for all damage which any highway or its appurtenances may sustain by reason of any operation under a permit.
11. The permittee shall have at least the following insurance coverage in full force and effect on the vehicle and load designated in the permit while operating on the public highway.

	Group A	Group B
Bodily Injury Liability - - each person	\$100,000	\$ 50,000
Bodily Injury Liability - - each accident	300,000	100,000
Property Damage liability - - each accident	100,000	25,000

Group B. Applies when the permitted load does not exceed 12 feet in width, 16 feet in height, or 75 feet in length and does not exceed statutory gross weight limits by more than 50%.

Group A. Applies when the permitted load exceeds the size and weight limitations in Group B.

12. Property transported under a permit shall be loaded to reduce to a minimum the excess over statutory size or gross weight limitations, and an oversize vehicle used for transporting loads under a permit shall be reduced to statutory size limitations if practicable when being operated without load. The load shall be properly secured and fastened to the transporting vehicle.
13. A load being transported under a permit may overhang either end of the vehicle in excess of statutory limitations, but such overhang shall be reduced to the practicable minimum by suitable positioning of the load on the vehicle, subject to compliance with paragraph 12, above.
14. A load being transported under a permit may extend beyond the front of the towing vehicle, beyond the left fender line of the transporting vehicle, or more than 6 inches beyond the right fender line of the transporting vehicle, provided that such overhang shall be reduced to the practicable minimum by suitable positioning of the load upon the vehicle. The wheels on one side of the transporting vehicle shall not carry more than 60% of the total gross load.
15. Property consisting of more than one article, some or all of which exceed statutory size limitations, may be transported under a permit when statutory gross weight limitations are not exceeded and the additional articles transported do not cause the vehicle and load to exceed statutory size limits in any way in which such limits would be exceeded by the largest single article.
16. Traffic approaching or overtaking a vehicle and load under permit shall be allowed by the driver of the permitted vehicle to pass without undue or protracted delay.
17. The driver of a vehicle operating under a permit shall, whenever reasonable and practicable, maintain a substantial distance of approximately 1,000 feet between his vehicle and any vehicle he is following, unless actually engaged in overtaking and passing such other vehicle.
18. When a vehicle or article under a permit is in excess of the statutory height limitation, the permittee shall give adequate notice to owners of overhead wires, cable, or other facilities which may be affected by the transportation under the permit, and shall make arrangements with said owners for alteration of such facilities as may be affected by the transportation authorized by the permit.
19. A solid color red flag, not less than 18 inches square, shall be fastened at each front corner or the towing unit, at each front corner of the load, and at each rear corner of the load. The flags shall be mounted at a height of not less than 2 feet nor more than 6 feet above the roadway. In addition, a solid color red flag shall be placed at the widest point of the load if more than 4 inches wider than the width of load or vehicle at the front or rear.
20. When the load being transported under a single trip permit is wider than 16 feet, the permittee shall, at the option of the authority issuing the permit, provide a traffic officer or flagmen to direct traffic or an escort vehicle to precede the load by 500 feet and to be equipped with a legible sign reading "OVERSIZE LOAD". The lettering on the sign shall be in black on a yellow background and shall have a height and stroke of not less than 10 inches and 1-5/8 respectively. The sign shall be not less than 7 feet long and 18 inches wide. The bottom of the sign shall be not less than 6 feet above the roadway and shall be visible to traffic approaching from the front of the escort vehicle. The permittee, at the option of the authority issuing the permit, shall provide a traffic officer or an escort vehicle with an "OVERSIZE LOAD" sign as described in this section, which shall follow the load at a distance of approximately 500 feet. The sign shall be visible and legible to traffic approaching from the rear and the bottom of the sign shall be not less than 6 feet above the roadway. No sign message on an escort vehicle shall be visible to traffic when the escort vehicle is not engaged in escorting a load under permit.
21. Permits shall not be valid during the hours of darkness nor during periods when adverse weather or road conditions such as fog, smoke, heavy rain, snow or ice, or the velocity of the wind impair the safety of a movement under the permit, nor on any Sunday or holiday. Nor at any other times when there is not sufficient natural light to render clearly visible any person or vehicle upon a highway at a distance of 500 feet. Vehicles exceeding statutory size or weight limitations shall not be operated on the highway, whether loaded or empty, during those times when the permit is not valid.
 - a. "Holiday" means January 1, July 4, December 25, the last Monday in May, the first Monday in September, and the fourth Thursday of November. If a holiday, January 1, July 4 or December 25 falls on Sunday, the following Monday is the holiday for the purpose of this definition. If a holiday falls on Saturday, the previous Friday is the holiday for the purpose of this definition.
 - b. "Hours of Darkness" are as defined in Section 340.01(23), Wisconsin Statutes.

TOWN OF JEFFERSON ANNUAL FEE SCHEDULE 2021

FEE TYPE	2019	2020	2021
ZONING			
PER REQUEST HEARING	\$100.00	\$100.00	\$100.00
POSTPONED HEARING (before publicaiton)	\$10.00	\$10.00	\$10.00
DRIVEWAY PERMITS			
DRIVEWAY PERMIT (includes fire sign/post install)	\$150.00	\$150.00	\$150.00
FIELD DRIVE PERMIT	\$75.00	\$75.00	\$75.00
FENCE PERMIT (property zoned agricultural under County Zoning does not require a permit)	\$50.00	\$50.00	\$50.00
FIRE SIGN REPLACEMENT			
NEW SIGN and/or POST + INSTALL	\$102.00	\$102.00	\$102.00
REPLACEMENT-NO INSTALL	COST + \$5.00	COST + \$5.00	COST + \$5.00
NOXIOUS WEEDS			
NOXIOUS WEEDS	\$100.00 fine after 14 days \$200.00	\$100.00 fine after 14 days \$200.00	\$100.00 fine after 14 days \$200.00
NON-SUFFICIENT FUNDS			
NON-SUFFICIENT FUNDS(NSF)	\$35.00 + costs	\$35.00 + costs	\$35.00 + costs
OVERSIZE/OVERWEIGHT PERMITS			
OVERSIZE	\$0.00	\$25.00	\$25.00
OVERWEIGHT(SINGLE TRIP)	\$0.00	\$50.00	\$50.00
OVERWEIGHT(ANNUAL/UNIT)	\$0.00	\$125.00	\$125.00