

**TOWN OF JEFFERSON
PLAN COMMISSION**
Monday, September 27, 2021 at 5:30PM
Town of Jefferson Meeting Hall, St Coletta Cabin
434 County Road Y Jefferson, WI 53549

Minutes

CALL TO ORDER

Alternate Member Hill called the meeting to order at 5:30 pm.

Chair Tom Beane was not in attendance.

Member Gary Hans moved to appoint Gregg Hill as Meeting Chair. Asked three times for any other nominations. No other nominations were given. Member Jon Bound seconded the motion; carried on voice vote.

ROLL CALL/ESTABLISH A QUORUM

Plan Commission Members present were: Members- Jon Bound, Gary Hans, Michael Steptoe; Alternate Members Tom Doeberlein, Gregg Hill, and Clerk & Plan Commission Secretary, Tina Barnes. Absent were Chair Tom Beane and Member Kelly Stade. Meeting Chair Hill confirmed there was a quorum present.

OTHERS PRESENT

Jeffrey & Rebecca Weber-Zoning Request, Dawn Zimmerman-Fence Permit App., Residents-Sharon Ponting, Dave Konezak, Jamie & Jennifer Schieber

CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETING LAW

Meeting Chair Hill said the Plan Commission meeting was in compliance with the open meeting law. The agenda was posted 9-20-21.

APPROVE SEPTEMBER 27, 2021 AGENDA

Member Doeberlein moved to approve the September 27, 2021 Plan Commission agenda. Member Bound seconded the motion; carried on voice vote.

APPROVE AUGUST 30, 2021 MINUTES

Member Hans moved to approve the August 30, 2021 meeting minutes. Member Bound seconded the motion; carried on voice vote.

PUBLIC COMMENT

Sharon Ponting, neighbor to Dawn Zimmerman, read a statement against the proposed building of a fence. Sharon said it would block her beautiful view. Jennifer Schieber, also a neighbor, said the Zimmerman property is a mess with garbage and weeds. She is against the building of a fence. Jamie Schieber, also a neighbor, said Dawn doesn't take care of her lawn and weeds are growing everywhere. There are many rodents due to the fact the lawn isn't kept up. Jamie Schieber asked if there is any way to stop a fence from being built. Meeting Chair Hill said as long as the resident abides by the Fence Ordinance, the resident has a right to build a fence on their property.

Zoning Request:

- Jeffrey and Rebecca Weber to create a 2.25-acre A-3 residential building site and to create a 1.03-acre A-3 zone around the existing home and buildings from an A-1 zone at N4614 Paradise Rd, PIN 014-0615-0441-000

Jeffrey and Rebecca were present to answer questions. Member Hans moved to approve the zoning request by Jeffrey and Rebecca Weber to create a 2.25-acre A-3 residential building site and to create a 1.03-acre A-3 zone around the existing home and buildings from an A-1 zone at N4614 Paradise Rd, PIN 014-0615-0441-000. Member Bound seconded the motion; carried on voice vote.

Fence Permit Application:

- Dawn Zimmerman N2928 Kutz Rd, Fort Atkinson, WI 53538

Dawn Zimmerman was present to answer questions. Dawn said she wants a fence to keep people off her property. Member Hans asked the type of fence she was going to build. Dawn said chain link with panels. She has not requested a quote for building the fence yet. Meeting Chair Hill said she will need to have a CSM completed to verify the lot lines. Member Hans moved to approve the fence permit application for Dawn Zimmerman at N2928 Kutz Rd, Fort Atkinson, WI, 53538. Member Doeberlein seconded the motion; carried on voice vote, 4 yes with Member Bound voting no.

Updates on Comprehensive Land Use Plan

- Hiring a Consulting Firm to Assist with Updates- SRF, CLUP Scope of Work

Meeting Chair Hill said the Town Board approved SRF quote for updating the CLUP. The cost will be included in the 2022 budget. Paul Chellevoid, SRF, will update the timeline and send a corrected copy.

DISCUSS POTENTIAL AGENDA ITEMS FOR THE OCTOBER 25, 2021 MEETING

1. Fence Permit Application

ADJOURN

Member Hans moved to adjourn at 6:01 p.m. Seconded by Member Bound; carried on voice vote.

Next Scheduled Meeting:

Monday, October 25, 2021 at 5:30 p.m.

Respectfully submitted,

Tina Barnes, Clerk & Plan Commission Secretary
Town of Jefferson