

**TOWN OF JEFFERSON
PLAN COMMISSION**

Monday, March 28, 2022 at 5:30PM
Town of Jefferson Meeting Hall, St Coletta Cabin
434 County Road Y Jefferson, WI 53549

Minutes

CALL TO ORDER

Alternate Member Gregg Hill called the meeting to order at 5:40 pm.

Chair Tom Beane was not in attendance.

Member Gary Hans moved to appoint Gregg Hill as Meeting Chair. Asked three times for any other nominations. No other nominations were given. Member Jon Bound seconded the motion; carried on voice vote.

ROLL CALL/ESTABLISH A QUORUM

Plan Commission Members present were: Members- Jon Bound, Gary Hans, Kelly Stade, Alternate Member Gregg Hill and Clerk & Plan Commission Secretary, Tina Barnes. Absent were Chair Tom Beane, Member Michael Steptoe and Alternate Member Tom Doeberlein. Meeting Chair Hill confirmed there was a quorum present.

OTHERS PRESENT

Zoning Request- None, Resident Sue Marx, Mitchell Brouse-SRF

CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETING LAW

Meeting Chair Hill said the Plan Commission meeting was in compliance with the open meeting law. The agenda was posted 3-21-22.

APPROVE MARCH 28, 2022 AGENDA

Member Bound moved to approve the March 28, 2022 Plan Commission agenda. Member Stade seconded the motion; carried on voice vote.

APPROVE FEBRUARY 28, 2022 MINUTES

Member Bound moved to approve the February 28, 2022 meeting minutes. Member Hans seconded the motion; carried on voice vote.

PUBLIC COMMENT

Clerk Barnes received a letter from Vandewalle & Associates, City of Fort Atkinson, stating the amendment to the City of Fort Atkinson Comprehensive Plan was adopted.

ZONING REQUEST: None

DISCUSS STATUS OF UPDATING THE COMPREHENSIVE LAND USE PLAN-RESIDENT SURVEY

Mitchell said the resident survey had 138 respondents. This is a very good response. Mitch went over the survey results with the Members. He said the next steps are to shape the changes from the survey results and develop vision statements and goals.

DISCUSS/ACTION ON SUNSET VIEW SUBDIVISION SUBDIVIDER AGREEMENT & DECLARATION OF RESTRICTIONS AND COVENANTS-ROAD COMPLETION, TREE PLANTING ETC.

Meeting Chair Hill said he was late to the meeting because he was meeting with Jaqueline Bauer. She said four of the lots will be starting construction soon. Jaqueline's goal is to have the road completed after the construction is finished. Meeting Chair Hill said road maps will have to be reviewed to see exactly what part of the roads are in the subdivision and what parts are Town roads.

CRAWFISH RIVER SOLAR PROJECT UPDATES

Meeting Chair Hill said the lasts of the permits are being worked on. There will be another conference call tomorrow with project updates. He said he reached out to Matt Zangl, Jefferson County Zoning, about road access points.

DISCUSS INITIAL STEPS NEEDED TO PLAN FOR BUILDING A TOWN HALL

Clerk Barnes said the conversation needs to be started about having our own Town Hall. There are too many things that can't be controlled when you rent a hall. The project may take many years to complete. The Town doesn't own any land so the first step to take is buying land or finding an existing building to use. A committee will be formed to work on the project.

THANK MEMBER HANS; 5 YEARS OF SERVICE ON PLAN COMMISSION

Everyone thanked Member Hans for his 5 years of service on the Plan Commission. Clerk Barnes said Scott Barnhart is interested in becoming a member of the Plan Commission.

DISCUSS POTENTIAL AGENDA ITEMS FOR THE APRIL 25, 2022 MEETING

1. CLUP
2. Crawfish River Solar Project
3. Sunset View Subdivision

ADJOURN

Member Hans moved to adjourn at 6:28 p.m. Seconded by Member Bound; carried on voice vote.

Next Scheduled Meeting:
Monday, April 25, 2022 at 5:30 p.m.

Respectfully submitted,

Tina Barnes, Clerk & Plan Commission Secretary
Town of Jefferson